

CITY OF VENTURA CITY COUNCIL AGENDA

Mayor Erik Nasarenko

Neal Andrews, Deputy Mayor
Cheryl Heitmann, Councilmember
Matt LaVere, Councilmember

Jim Monahan, Councilmember
Mike Tracy, Councilmember
Christy Weir, Councilmember

Mark D. Watkins, City Manager
Gregory G. Diaz, City Attorney
Antoinette M. Mann, City Clerk

REGULAR MEETING **MONDAY, DECEMBER 4, 2017, 6:00 P.M.** **COUNCIL CHAMBERS, 501 POLI STREET, VENTURA**

The regular meetings of the San Buenaventura (Ventura) City Council also serve as regular meetings of the Successor Agency and Public Facilities Financing Authority when Successor Agency and Public Facilities Financing Authority items are listed on the agenda.

The public has the opportunity to address the City Council on any item appearing on the agenda. Persons wishing to address the City Council should complete and submit a green "Speaker Form." If a member of the public wishes to comment on an item and does not want to speak before the City Council, the person may complete a pink "Comment Form." Both forms are on a table inside the meeting room. Individuals may not acquire additional time from other speakers during Public Communications but may do so on formal agenda items, per City Council Protocols.

Persons wishing to address the City Council are limited to three minutes on any agenda item with a cumulative total of five minutes for all agenda items, except if there are one or more Successor Agency and Public Facilities Financing Authority items on the agenda, members of the public shall have an additional total of three minutes on any agenda item with a cumulative total of five minutes for all agenda items to address all Successor Agency and Public Facilities Financing Authority matters.

ROLL CALL

PLEDGE OF ALLEGIANCE

SPECIAL PRESENTATIONS AND ANNOUNCEMENTS

12th Annual City Photo Contest – Certificate Presentation to Winner's

CLOSED SESSION REPORT

CITY COUNCIL COMMUNICATIONS

Per Government Code Section 54954.2 (a)(2), the Council Communications section of the agenda provides City Council the opportunity to ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities.

PUBLIC COMMUNICATIONS

At the first regular meeting of the month, City Council has allocated a total of 30 minutes for members of the public to address the City Council on items of City business other than scheduled agenda items. Each speaker is limited to a cumulative total of five minutes for all presentations during this meeting. Should there be more than six speakers, City Council has discretion to limit the time for each speaker. Persons wishing to address City Council should complete a green "Speaker Form." Individuals may not acquire additional time from other speakers during Public Communications but may do so on formal agenda items, per City Council Protocols.

CONSENT ITEMS

Matters appearing on the Consent Calendar are expected to be non-controversial and will be acted upon by the City Council at one time, without discussion, unless a Councilmember, the Administration, or a member of the public requests an opportunity to address any given item. Items removed from the Consent Calendar will be discussed at the beginning of the Formal Items. Approval by the City Council of Consent Items means that the recommendation of the Administration is approved along with the terms and conditions described in the Administrative Report.

1. [**Additional Resources for Fire Prevention, 2nd Amendment to Professional Services Agreement for Collings & Associates LLC**](#)

Staff: David Endaya, Fire Chief

RECOMMENDATION

Authorize the Mayor to execute the Second Amendment to Collings & Associates LLC Professional Services Agreement No. P2017-048 dated November 6, 2016, adding \$55,000 for a new contract amount of \$105,000 and extending the effective date through June 30, 2019.

2. [**Authorize Supplemental Appropriation to the Public Liability Fund \(Fund 69\) into Project 26110 to Cover Additional Costs Relating to Certain Litigation Matters**](#)

Staff: Elizabeth Foushee, Human Resources Director

RECOMMENDATION

Authorize a supplemental appropriation in the amount of \$999,000 from the Public Liability Fund (Fund 69) into Project 26110 from the fund balance to cover settlements relating to certain litigation matters.

CONSENT ITEMS (continued)

3. [Final Acceptance of Public Improvements – Tract Numbers 5627-2 and 5627-3 Citrus Place \(Orchard Collection\) Project – Developer City Ventures](#)

Staff: Tulson Clifford, Public Works Director

RECOMMENDATION

- a. Accept the public improvements associated with Tract Numbers 5627-2 and 5627-3.
- b. Release the developer from the “Agreement to Construct Improvements.”
- c. Authorize the City Clerk to release the grading bonds, 90% of the faithful performance bonds, and 100% of the survey monuments bonds.
- d. Authorize the City Clerk to release the labor and materials bonds a minimum of 90 days from the date of final acceptance.

4. [Main Street Bridge Replacement – Authorization to Execute a Professional Services Agreement with WKE, Inc. for a Project Study Report](#)

Staff: Tulson Clifford, Public Works Director

RECOMMENDATION

Approve and authorize the City Manager, or designee, to execute a Professional Services Agreement with WKE, Inc. to prepare a project study report for the Main Street Bridge for an amount not-to-exceed \$97,753 plus a \$25,000 contingency.

5. [Sewerline Replacement – Peking Street Award of Construction Contract](#)

Staff: Kevin Brown, Ventura Water General Manager

RECOMMENDATION

- a. Make a finding that entering into a contract for Peking Street Sewerline Replacement is of urgent necessity for the preservation of life, health or property because of the current condition of the sewerline and its inability to affectively convey waste water to the sewer collection system is a threat to the public and the environment.
- b. Approve the award of contract and authorize the Mayor to enter into an Agreement, subject to approval by the City Manager and City Attorney with Tierra Contracting, for the Peking Street Sewerline Replacement Contract, Specification No. I.C. 2017-041, for a Contract Sum not-to-exceed \$290,320 not including contingency.

CONSENT ITEMS (continued)

- c. Authorize the encumbrance of contingency funds for the project in the amount of 20% of the Contract Sum not-to-exceed \$58,064 to be used for compensation to the Contractor for extra work that may be required but is not specified in the original contract.
- d. Authorize the Finance and Technology Department to appropriate \$452,900 from the Wastewater Capital (Fund 71) CIP retained earnings in order to cover the costs for the work.

PUBLIC HEARING ITEM

6. [District Elections Public Hearing Number 3 Regarding the Proposed Maps for the City's Voting Districts pursuant to Elections Code Section 10010\(a\)\(2\)](#)

Staff: Gregory G. Diaz, City Attorney
Antoinette M. Mann, City Clerk

RECOMMENDATION

- a. Hold a public hearing, receive public comment regarding the draft maps of City Council voting district boundaries and the sequencing of district elections.
- b. Provide preliminary guidance on preferred map(s) for further analysis and comment.
- c. Provide preliminary guidance on the sequencing for the districts to be established, i.e., which four districts will have an election in 2018 and which three districts will have an election in 2020.
- d. Close the Public Hearing and set December 11, 2017 or such other date as needed meeting the minimum public review dates as the date for the fourth Public Hearing.

FORMAL ITEMS

7. [Gold Coast Recycling Agreement Renewal](#)

Staff: Tulson Clifford, Public Works Director

RECOMMENDATION

- a. Approve the attached Agreement between the City and Gold Coast Recycling, Inc. for Solid Waste Recycling and Transfer Services.
- b. Approve a temporary extraordinary tipping fee increase for Gold Coast Recycling, Inc. due to increased processing costs for recyclable materials.

FORMAL ITEMS (continued)

8. [Adoption of Amended Salary and Benefits Resolutions for Fiscal Year 2017-2018](#)

Staff: Elizabeth Foushee, Human Resources Director

RECOMMENDATION

- a. Adopt a Resolution providing for a Systematic Classification of Positions and a Standardization of Salaries of Certain Paid Officers and Employees of the City implementing previously approved Memorandums of Understanding with employee bargaining groups for the 2017-2018 Fiscal Year (Salary Resolution) and previously approved actions.
- b. Adopt a Resolution providing for Benefits and Additional Compensation for Unrepresented Employees in Salary Schedules "E", "M", "C" and "D" of the Salary Resolution (Benefits Resolution).

A RESOLUTION OF THE COUNCIL OF THE CITY OF SAN BUENAVENTURA PROVIDING FOR A SYSTEMATIC CLASSIFICATION OF POSITIONS AND A STANDARDIZATION OF SALARIES OF CERTAIN PAID OFFICERS AND EMPLOYEES OF THE CITY FOR THE 2017-2018 FISCAL YEAR

RESOLUTION NO. 2017-____

A RESOLUTION OF THE COUNCIL OF THE CITY OF SAN BUENAVENTURA PROVIDING FOR BENEFITS AND ADDITIONAL COMPENSATION FOR UNREPRESENTED EMPLOYEES IN SALARY SCHEDULES "E", "M", "C" AND "D" FOR THE 2017-2018 FISCAL YEAR AND RESCINDING RESOLUTION 2017-031

RESOLUTION NO. 2017-____

9. [Amendment to the City Manager's Employment Agreement](#)

Staff: Elizabeth Foushee, Human Resources Director

RECOMMENDATION

Amend the benefits and allowances in the City Manager's Employment Agreement Number 2013-007, indicating that the City Manager shall be eligible to contribute 100% of eligible vacation payout upon separation to the Retirement Health Savings Plan without regard to years of service at no additional cost to the City.

FORMAL ITEMS (continued)

10. [Adoption of a Resolution Approving an Employment Agreement for Interim City Manager's](#)

Staff: Elizabeth Foushee, Human Resources Director

RECOMMENDATION

Adopt a Resolution approving an Employment Agreement for Interim City Manager.

A RESOLUTION OF THE COUNCIL OF THE CITY OF SAN BUENAVENTURA
APPOINTING DANIEL B. PARANICK TO THE POSITION OF INTERIM CITY
MANAGER AND APPROVING AN EMPLOYMENT AGREEMENT ESTABLISHING
SALARY AND BENEFITS IN CONNECTION WITH SAID APPOINTMENT

RESOLUTION NO. 2017-____

CITY COUNCIL PRESENTATION AND NOMINATION PROCESS

11. [Recognition of Outgoing Mayor Erik Nasarenko](#)

- a. Deputy Mayor Andrews presentation to Erik Nasarenko
- b. Comments by Mayor Nasarenko

12. [Nomination for Mayor](#)

13. [Nomination for Deputy Mayor](#)

14. [Presentation of Gavel to Mayor from The Glenn Stallings Family](#)

15. [Comments by Newly Appointed Mayor and Deputy Mayor](#)

PUBLIC NOTICES

Items listed under Public Notices are a matter of public record only. These items do not require City Council action.

16. [Recent Decisions of the Design Review Committee](#)

**Design Review Committee November 15, 2107 Action: Approved
PROJ-11398 – Case Nos. DRC-3-17-39455; MC-30-17-39456**

Formal Design Review and Minor Change to replace an existing 2,166.5 square foot canopy which covers four fuel pumps, and a second 819 square foot canopy to cover two fuel pumps, both with solar panels, associated with an existing 2,243 square foot food mart and 723 square foot car wash, on a 0.55 acre lot located at 2099 East Harbor Boulevard; Conico Harbor, LLC, applicant; CTO zone.

PUBLIC NOTICES (continued)

Design Review Committee November 15, 2107 Action: Approved PROJ-11671 – Case Nos. DRC-7-17-41234; S-7-17-41233

Formal Design Review for a new Community Memorial Hospital Master Sign Program for new wall signs, monument signs, and directional and directory signage, and a Sign Variance to increase the allowed wall sign area and an increase in the Emergency sign size for the new hospital campus on a combined 9.41 acre project site located at 174 Brent Street. Additionally, Formal Design Review for Pageantry Signage located within the Public Right-of-Way along portions of East Main Street, Loma Vista Road, Brent Street, East Thompson Boulevard, and Telegraph Road; Community Memorial Hospital, applicant; zones SH-H1, T5.2, and POS.

PUBLIC COMMUNICATIONS

CITY COUNCIL COMMUNICATIONS/ REPORTS – REGIONAL BOARDS/COMMISSIONS/COMMITTEES

Per Government Code Section 54954.2 (a)(2), the Council Communications section of the agenda provides City Council the opportunity to ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. Councilmembers serving on regional boards, commissions, or committees to present a verbal report to the full City Council on the activities of the respective boards, commissions, or committees upon which they serve.

CITY MANAGER COMMUNICATIONS

ADJOURNMENT

Administrative Reports relating to this agenda are available in the City Clerk's Office, 501 Poli Street, Room 204, Ventura, during normal business hours as well as on the City's Website –

<https://www.cityofventura.ca.gov/AgendaCenter>

Public Hearing Notices and any materials related to an agenda item submitted to the City Council after distribution of the agenda packet are available for public review at the City Clerk's Office as well as on the City's Website –

<https://www.cityofventura.ca.gov/1236/9455/City-Council-Public-Hearing-NoticesSuppl>

This agenda was posted on Wednesday, November 29, 2017, at 5:00 p.m. in the City Clerk's Office, on the City Hall Public Notices Board, and on the Internet.

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the City Clerk's Office at (805) 658-4787 or the California Relay Service at (866) 735-2929. Notification by Thursday, November 30, 2017, at 12:00 p.m. will enable the City to make reasonable arrangements for accessibility to this meeting.